

# HANNON



# CUSTOMS SERVICES

Movements between ROI/NI and GB



Storage and  
Distribution

**CERTIFICATED**



ISO 9001  
Registered

Quality  
Management



UKAS  
MANAGEMENT  
SYSTEMS

015

# 1. INTRODUCTION (Team)

## ▫ Donard McCann (Head of Brexit Coordination)



- Joined Hannon Transport Ltd twelve months ago to lead its preparations for Brexit and from 1 January 2021, to lead and manage its internal Customs Administration Team.
- Background is over 20 years in law. I have completed courses in customs procedures but equally important is to break down a larger problem into smaller segments to achieve a solution.



- HANNON has further retained external customs consultants in ROI and GB. Most, if not all, customs requirements are set out in EU Regulations, therefore I have and will continue to remain informed of our customs regulatory requirements...UK will be free to impose their own rules.
- I can be contacted at [donard@hannontransport.com](mailto:donard@hannontransport.com)



□ **Glenn Conlon** (Brexit Coordinator)

- Joined Hannon Transport Ltd to assist with the management of our preparations and management of the customs team.
- Glenn can be contacted at [glenn@hannontransport.com](mailto:glenn@hannontransport.com)



## □ Customs Team

- 20 administrators based in Templepatrick, Northern Ireland.
- Our customs team has access to and share information with our Transport Management System which is also accessed by our transport planners across the HANNON group.
- This ensures complete interaction between our transport and customs teams which is key to all of our movements.



## □ Checklist

- Standard Operating Procedures (SOPs) have been drafted and will be implemented from 1 January 2021 which map out processes and responsibilities. Worst case scenario as opposed to best case scenario processes.
- Applications in ROI and NI are pending for External Temporary Storage Facilities at our Dublin and Aghalee sites.

## 2. APPOINTMENT OF HANNON AS YOUR CUSTOMS AGENT



- HANNON will act as your direct representative.
- Indirect representation may be available upon request (DDP movements).
- An authority appointing HANNON as your customs agent should be signed and returned to us. Our authority to act will be published on the Brexit section of our web site for you to download.
- Please download our authority and return a signed copy to [brexit@hannontransport.com](mailto:brexit@hannontransport.com) which is the first step in appointing HANNON as your customs representative.



- For full load customers, you have the choice of completing your own declarations because if there is an error then you take responsibility for your load which you have declared.
- For groupage or part load customers, we must complete all customs declarations. **Why?** If there is an error with one customer's customs declaration then this creates a problem with the entire movement for all of our groupage customers. We take control and are responsible to every groupage customer for the accuracy of the customs declaration we submit.



### 3. CUSTOMS AND SANITARY/PHYTOSANITARY PROCESSES (ROI TO GB)



- UK has published its updated Border Operating Model.
- ROI – Export declaration (commercial invoice and packing list).
- Exit Summary declaration.
- GB – Entry in own records until 1 July 2021.



- The customs procedure code
- A unique consignment reference – this could be invoice number, stock record number or job number
- Purchase number (and if available, the sales invoice numbers)
- The date and time of entry in records – creating the tax point, which is used for working out VAT payments later
- A written description of the goods – so they are easy to identify
- The commodity code based on the description of the goods
- Customs value
- Quantity of goods – for example, number of packages and items, net mass
- Need to make a supplementary declaration within 175 days from the date the goods were imported.



- Sanitary/Phytosanitary Notifications via IPAFFS deferred until 1 April 2021.



# CUSTOMS AND SANITARY/PHYTOSANITARY PROCESSES GB TO ROI

- GB Export declaration (commercial invoice and packing list).
- ROI Import Declaration.
- ROI Entry Summary Declaration.



- TRACES (CHED) required to be submitted to Border Control Post at least 24 hrs before arrival.
- Copy of Export Health Certificate must be submitted.
- Original Export Health Certificate to accompany products.
- Exporter and Importer must be registered on TRACES.
- HANNON is registered as Responsible for the Consignment and can submit notifications. Reasonably detailed information required.



# CUSTOMS AND SANITARY/PHYTOSANITARY PROCESSES NI/TO GB TO NI

- Transit movement from NI/GB via ROI.
- Exit and Entry Summary Declarations for ROI.
- Routing Dublin/Holyhead ports.
- Subject to NI Protocol.



# WOOD PACKAGING MATERIAL

- International Standards for Phytosanitary Measures No.15 (ISPM 15)
- EU position – may only be introduced into the Union if it is compliant with a treatment and mark as specified in the FAO International Standard for Phytosanitary Measures No 15 ('ISPM15')

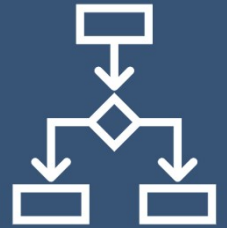
UK position - All WPM moving between the UK and the EU must meet ISPM15 international standards by undergoing heat treatment and marking. Checks on WPM will continue to be carried out in the UK on a risk targeted basis only.



- The UK and member states of the EU have developed their own pre-boarding notification systems. These systems share a common aim which is to ensure that only trucks carrying “customs declared” products enter or leave their notified ports. Ferry booking requires PBN.
- The Irish PBN system is designed to allow Customs to pre-select routing before arrival into Dublin port...GMVS for UK.
- HANNON will complete these notifications.



## 4. HOW, WHEN AND WHAT CUSTOMS INFORMATION WE PROCESS FROM 1 JANUARY 2021



- HANNON web portal will allow customers to provide us with their information.

**HANNON**

Email  
donard@hannontransport.com

Password  
.....

Remember me

[Forgot your password?](#)

(Screenshots shown subject to some changes)

## Booking Details

Some booking details here.

Your HANNON Customer Code ⓘ

DonardHannon

Customer Ref. (Your Reference) \* ⓘ

#

Customs Route \* ⓘ

Select an option

Consignor (exporter) EORI \* ⓘ

Select an option

Consignee (importer) EORI \* ⓘ

Select an option

## Client & Billing Information

Client and billing information, necessary for customs departments.

Your Name \* ⓘ

Invoice Number \* ⓘ

Inco Terms \* ⓘ

Invoice Currency \* ⓘ

Any Other Relevant Information ⓘ

Use this space to provide any other useful information.

### Collection Information

Information about the required collection.

Collection Date \* ⓘ

dd/mm/yyyy



Collection Time \* ⓘ

--:--



Collection Address \* ⓘ

Select an option



Collection Notes ⓘ

Any information that is important for us to know upon collection...

## Delivery Information

Information about the required delivery.

Delivery Date \* ⓘ

dd/mm/yyyy



Delivery Time \* ⓘ

--:--



Delivery Address \* ⓘ

Select an option



Delivery Notes ⓘ

Any information that is important for us to know upon delivery...

## Commodity Items

Add Commodity packages using this helpful wizard.

### Commodity Details

#### Add New Commodity Item

Choose Your Commodity Code \* ⓘ

Product Code ⓘ

Origin Country \* ⓘ

Transport Item Type (Pallet, Europallet, Euro Trolley, etc). \* ⓘ

Temperature \* ⓘ

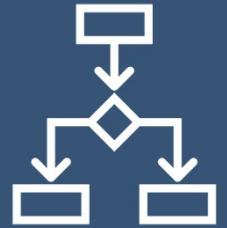
No. of Transport Items (No. of Pallets, Europallets, Euro Trolley, etc) \* ⓘ

Total Number of Packages in Consignment. \* ⓘ

Gross Kilos \* ⓘ

Net Kilos \* ⓘ

Item Value \*



- Customs information must be provided at least 4 hours before time of loading.
- Information for transit is reduced to (a) commodity codes (10 digits), (b) net and gross weights, ( c ) number of items and packages. Customs information must be correct.
- Contact planners before submitting customs information. This will allow planners to begin their work first. Once your job is confirmed, submit customs information through the web portal.

## 5. CUSTOMER NEXT STEPS

- Ensure that you have all the required information we need before 1 January 2021.
- Our rates are being finalised shortly and should be as competitive if not more competitive than current market rates. Please remember we are managing a number of processes working in parallel. If a customer confirms we “will do our own paperwork”...we do need to know if this includes all the end to end processes, for example IE, GB and mainland Europe pre-boarding notifications, Exit and Entry Summary declarations.





## 5. SUMMARY

- All material will be published on the Brexit section of our website.
- A “talk through” of the HANNON web portal will be published on the Brexit section of our website.
- Customer logins will be sent shortly by email.
- We will be making updates as required and taking on board your feedback as our customers to improve our systems and processes after 1 January 2021.



# 6. Q&A SESSION.

